



# City of Timmins

## Small Accessory Structure/Temporary Tent Shelter Permits

### Application for Small Accessory Structure/Yearly Temporary Tent Shelter Permits

**Permit Type**

Small Accessory Structure   
Temporary Tent Shelter  Yearly  Seasonal  Renewal

**Application Date**

**Applicant's Name**

Property Owner  
 Tenant – *Letter of Consent from owner must be provided*

**Address**

**Address for Permitting**

**Phone Number**

**Email Address**

**Est. Completion Date**

FOR OFFICE USE ONLY

**Notes**

Received by \_\_\_\_\_  
(Customer Service Representative)

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- Scanned
- Entered into MaintStar
- Assigned to Supervisor of Enforcement Services
- Paper permit filed

Approved by Enforcement \_\_\_\_\_  
(signature)

Application Approved  Application Denied

Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# SITE PLAN

Please use checklist to ensure all necessary information is included in drawing



Dimensions of:

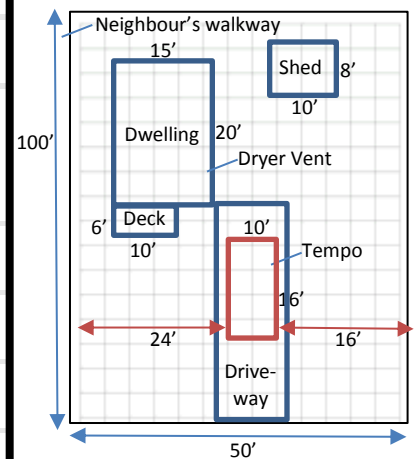
- Property
- Shelter
- Sheds/Garages
- Dwelling

Location of:

- Driveway
- Walkways/Vents
- Property Lines

Distances from:

- Property Lines
- Structures



## Typical setback and maximum lot coverage requirements:

### Yearly/Small Structures:

- Side yard – 3 feet
- Rear yard – 4 feet
- Front yard - 25 feet
- Maximum Lot coverage 35%

### Yearly/Small Structures – Corner Lots:

- Side yard – 11.5 feet
- Rear yard – 4 feet
- Front yard - 25 feet
- Maximum Lot coverage 35%

The side and rear lot setbacks apply to **seasonal temporary structures**. The front setback may not apply, it is determined on a case by case basis. In the event that a temporary structure interferes with snow removal operations, the structure may be removed. The City will not be responsible for any costs associated with the removal or damages that may result from snow removal operations. For relief from the setback or lot coverage, please contact the planning department. An application can be made to the Committee of Adjustment.